

No. I-11013/1/2024-Admn.I  
GOVERNMENT OF INDIA  
PRESS INFORMATION BUREAU  
ADMIN I SECTION  
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New Delhi, dated /~~6~~.03.2026

OFFICE ORDER

**Subject: Appointment of Central Public Information Officers and First Appellate Authority in PIB (Hqrs) under RTI Act-regarding.**

In supersession of all the previous orders related to the appointment of CAPIOs, CPIOs and FAAs and in pursuance of Section 5(1) and 19(1) of the Right to Information Act, 2005, following officers of Press Information Bureau (Hqrs.) are hereby designated as the CAPIO (Central Assistant Public Information Officers), CPIO (Central Public Information Officers) and FAA (First Appellate Authority) in respect of the subject matters mentioned against their name: -

Sl. No	Sections	Details of the designated CAPIO	Details of the designated CPIO	Details of First Appellate Authority
1	Admn.-I (Nodal Section for RTI.)	<b>Name:</b> Smt. Nalini Ramesh <b>Designation:</b> Section Officer <b>Address:</b> Room No. 704-A, 'A' Wing, Shastri Bhawan, New Delhi. <b>Tele:</b> 011-23386043	<b>Name:</b> Sh. Amar Nath <b>Designation:</b> Dy. Director <b>Address:</b> Room No. 108A, A-wing, Shastri Bhawan, New Delhi. <b>Tele:</b> <b>Email:</b> amar.nath88@nic.in	
2	Admn.-I	<b>Name:</b> Smt. Nalini Ramesh <b>Designation:</b> Section Officer <b>Address:</b> Room No. 704-A, 'A' Wing, Shastri Bhawan, New Delhi. <b>Tele:</b> 011-23386043		<b>Name:</b> Sh. Manoj Kumar Verma, Director, <b>Designation:</b> Director <b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi. <b>Tele:</b> 011-23384684 <b>E-mail:</b> mkverma@nic.in
3	Admn.-II	<b>Name:</b> Sh. Rajat Saxena <b>Designation:</b> Section Officer <b>Address:</b> Room No. 704, 'A' Wing, Shastri Bhawan, New Delhi. <b>Tele:</b> 011-23389694	<b>Name:</b> Ms. Ruchi Kaura <b>Designation:</b> Dy. Director <b>Address:</b> Room No. 111, A-wing, Shastri Bhawan, New Delhi. <b>Tele:</b> 011-23385893 <b>Email:</b> ruchi.kaura@nic.in	
4	Admn.-III Section	<b>Name:</b> Shri Sandeep <b>Designation:</b> Section Officer <b>Address:</b> Room No. 705, 'A' Wing, Shastri Bhawan, New Delhi. <b>Tele:</b> 011-23382939		

5	Cash	<p><b>Name:</b> Smt. Anju Sethi  <b>Designation:</b> Section Officer  <b>Address:</b> Room No.705 A, 'A' Wing Shastri Bhawan, New Delhi  <b>Tele:</b>23389396</p>	<p><b>Name:</b> Sh. Amar Nath  <b>Designation:</b> Dy. Director  <b>Address:</b> Room No. 108A, A-wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>  <b>Email:</b> amar.nath88@nic.in</p>	<p><b>Name:</b> Sh. Manoj Kumar Verma, Director,  <b>Designation:</b> Director  <b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23384684  <b>E-mail:</b>mkverma@nic.in</p>
6.	Budget & Account Section	<p><b>Name:</b> Sh. Rahul Thakran  <b>Designation:</b> Section Officer  <b>Address:</b> Room No.707-A, 'A' Wing Shastri Bhawan, New Delhi  <b>Tele:</b> 011-23385388</p>	<p><b>Name:</b> Shri B. H. Agarwal,  <b>Designation:</b> Dy. Director  <b>Address:</b> Room No. 322, NMC, New Delhi.  <b>Tele:</b>011-23388375  <b>Email:</b></p>	<p><b>Name:</b> Sh. Manoj Kumar Verma, Director,  <b>Designation:</b> Director  <b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23384684  <b>E-mail:</b>mkverma@nic.in</p>
7.	General Section	<p><b>Name:</b> Saurabh Kumar Sharma  <b>Designation:</b> Section Officer  <b>Address:</b> Room No.707, 'A' Wing Shastri Bhawan, New Delhi  <b>Tele:</b>011-23382302</p>	<p><b>Email:</b>  b.haggarwal12@gov.in</p>	
8.	Vigilance Section	<p><b>Name:</b> Shri Bhupender Kumar  <b>Designation:</b> Section Officer,  <b>Address:</b> Room No. 703-B, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23381137</p>	<p><b>Name:</b> Sh. Amar Nath  <b>Designation:</b> Dy. Director  <b>Address:</b> Room No. 108A, A-wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>  <b>Email:</b> amar.nath88@nic.in</p>	<p><b>Name:</b> Sh. Virat Majboor  <b>Designation:</b> Director  <b>Address:</b> Room No. 221, National Media Centre, New Delhi.  <b>Tele:</b> 23488064  <b>Email:</b> <a href="mailto:virat.majboor@gov.in">virat.majboor@gov.in</a></p>
9.	PMS /Work related to circulation verification of RNI	<p><b>Name:</b> Shri Navneet Tikania  <b>Designation:</b> Section Officer  <b>Address:</b> Room No.706, 'A' Wing Shastri Bhawan, New Delhi  <b>Tele:</b>011-23382954</p>	<p><b>Name:</b> Ms. Monika,  <b>Designation:</b> Deputy Director  <b>Address:</b> Room No. 113-A, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23383545  <b>Email:</b>jaglan.monika@pib.gov.in</p>	<p><b>Name:</b> Ms. Himani Sarad  <b>Designation:</b> Addl. Director General  <b>Address:</b> Room No.103-A, Shastri Bhawan, New Delhi  <b>Tele:</b> 011-23385993  <b>Email:</b> himani.sarad@gov.in</p>

10	DPS	<p><b>Name:</b> Sh. Himanshu  <b>Designation:</b> Section Officer  <b>Address:</b> Room No. 708, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23384013  <b>Email:</b>himanshudabas@nic.in</p>	<p><b>Name:</b> Ms. Monika,  <b>Designation:</b> Deputy Director  <b>Address:</b> Room No. 113-A, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23383545  <b>Email:</b>jaglan.monika@pib.gov.in</p>	<p><b>Name:</b> Ms. Himani Sarad  <b>Designation:</b> Addl. Director General  <b>Address:</b> Room No.103-A, Shastri Bhawan, New Delhi  <b>Tele:</b> 011-23385993  <b>Email:</b> himani.sarad@gov.in</p>
11	Press Facilities	<p><b>Name:</b> Shri Ankit Rana  <b>Designation:</b> Section Officer  <b>Address:</b> Room No. 320, NMC, New Delhi  <b>Tele:</b>011-23488371</p>	<p><b>Name:</b> B. H. Agarwal,  <b>Designation:</b> Dy. Director  <b>Address:</b> Room No. 322, NMC, New Delhi.  <b>Tele:</b>011-23388375  <b>Email:</b>  b.haggarwal12@gov.in</p>	<p><b>Name:</b> Sh. Virat Majboor  <b>Designation:</b>Director  <b>Address:</b> Room No. 221, National Media Centre, New Delhi.  <b>Tele:</b> 23488064  <b>Email:</b> <u>virat.majboor@gov.in</u></p>
12	Photo Division	<p><b>Name:</b> Neelam Kumari  <b>Designation:</b> Section Officer  <b>Address:</b> Room No.730, Soochna Bhawan, New Delhi  <b>Tele:</b> 011-24362250  <b>Email:</b>neelamkumari02091990@gmail.com</p>	<p><b>Name:</b> Sh. Shuhaib T.  <b>Designation:</b> Dy. Director  <b>Address:</b> Room No. 308, National Media Center, New Delhi.  <b>Tele:</b> 23488088, 23488102  <b>Email:</b>  <u>shuhaibthekkedath@gmail.com</u></p>	<p><b>Name:</b> Kamla Verma  <b>Designation:</b> Director  <b>Address:</b> Room No. 712, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23382558  <b>Email:</b> verma.kamla@nic.in</p>
13	Official Language Unit	<p><b>Name:</b> Shri Pradeep Kumar  <b>Designation:</b> Assistant Director  <b>Address:</b> Room No. 715 A-Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23386776  <b>Email:</b>  Pradeep.kumar.84@gov.in</p>	<p><b>Name:</b> Ms. Rekha Rani Surya  <b>Designation:</b> Deputy Director  <b>Address:</b> Room No. 711 A-Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23384483  <b>Email:</b>  Rekha.ranisurya@gov.in</p>	<p><b>Name:</b> Sh. Manoj Kumar Verma, Director,  <b>Designation:</b> Director  <b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi.  <b>Tele:</b>011-23384684  <b>E-mail:</b>mkverma@nic.in</p>
14	Office Automation Section	<p><b>Name:</b> Shri Sumit Sehrawat  <b>Designation:</b> Section Officer  <b>Address:</b> Room No.008 A, 'A' Wing Shastri Bhawan, New Delhi  <b>Tele:</b>011- 23382103  <b>E-mail:</b>  oassection@pib.gov.in</p>	<p><b>Name:</b> Ms. Avi Goswami  <b>Designation:</b> Assistant Director  <b>Address:</b> Room No.113, A-wing, Shastri Bhawan, New Delhi.  <b>Tele:</b> 011- 23382103  <b>Email:</b>  Avi_4593@yahoo.com</p>	<p><b>Name:</b> Sanjay Roy  <b>Designation:</b> Addl. Director General  <b>Address:</b> Room No.105, Shastri Bhawan, New Delhi  <b>Tele:</b> 011-23389223  <b>Email:</b> sanjay.roy14@nic.in</p>

Sl. No	Units/Sections	Details of the designated CPIO	Details of First Appellate Authority
15	PM Unit	<b>Name:</b> Ms. Vandana Jatav <b>Designation:</b> Deputy Director <b>Address:</b> Room No.214, NMC New Delhi <b>Tele:</b> <b>Email:</b> drvandanajatav@gov.in,	<b>Name:</b> Ms. Mattu J.P. Singh <b>Designation:</b> Director General <b>Address:</b> Room No.106, NMC, New Delhi <b>Tele:</b> 011-23488021 <b>Email:</b> mattu.jps@nic.in
	Feedback Unit		
16	New India Samachar	<b>Name:</b> Sh. Siddhant Tiwari, <b>Designation:</b> Media & Communication Officer <b>Address:</b> Room No.316, NMC New Delhi <b>Tele:</b> 23488312 <b>Email:</b> siddhant.tiwari@gov.in	<b>Name:</b> Ms. Himani Sarad <b>Designation:</b> Addl. Director General <b>Address:</b> Room No.103-A, Shastri Bhawan, New Delhi <b>Tele:</b> 011-23385993 <b>Email:</b> himani.sarad@gov.in
17	Social Media Cell	<b>Name:</b> Ms. Sheetal Angral, <b>Designation:</b> Deputy Director <b>Address:</b> Room No. 210, NMC New Delhi <b>Tele:</b> <b>Email:</b> sheetal.angral1992@pib.gov.in	<b>Name:</b> Sh. Sayyid Rabeehashmi, <b>Designation:</b> Director <b>Address:</b> Room No. 209, NMC New Delhi <b>Tele:</b> 011-23488164 <b>Email:</b> s.rabee@gov.in
	Fact Check Unit		
18	Urdu Unit	<b>Name:</b> Shri Shahbaz Hasibi <b>Designation:</b> Assistant Director <b>Address:</b> Room No.08, NMC, New Delhi <b>Tele:</b> 011-23488126 <b>Email:</b> <a href="mailto:Shahbaz.hasibi@nic.in">Shahbaz.hasibi@nic.in</a>	<b>Name:</b> Ms. Pushpinder Kaur <b>Designation:</b> Additional Director General <b>Address:</b> Room No.109, Shastri Bhawan, New Delhi. <b>Tele:</b> 23388517 <b>Email:</b> pushpinderkaur@gov.in
19	Hindi Unit	<b>Name:</b> Sh. Kailash Chander <b>Designation:</b> Assistant Director <b>Address:</b> Room No.09, NMC, New Delhi <b>Tele:</b> 011- <b>Email:</b> kailash.chander66@gov.in	

2. In case of absence of any of the above officers on account of leave, training, official duty, tour etc, the link of that SO/ Dy. Director/Director/ADG/DG will be designated as APIO/CPIO and FAA during that period.
3. In case of subsequent changes in work allocation/transfer/postings of the officer, the new incumbent will automatically be designated as the APIO/CPIO/FAA of the work under him.
4. For the work regarding publicity, the concerned M&CO/AD/DD will be designated as the CPIO and the concerned Director/ADG will be designated as the FAA in subject matters of Media and Communication works of various Ministries pertaining to them.
5. This issues with the approval of Competent Authority.

  
**(Ruchi Kaura)**  
 Deputy Director (Admn)  
 Tele: 011-23385893

Copy to:

1. CAPIOS/CPIOs/ FAAs in PIB (Hqrs).
2. All Section / Units.
3. PPS to Pr.DG/PPS to ADG (Admn).
4. MIB [US (Press)/US (RTI Cell)/SO (RTI Cell)], Shastri Bhawan, New Delhi.
5. Senior Technical Director, NIC with a request to upload the current order on the website of PIB.
6. Hindi Section for Hindi version.
7. Guard File



(Ruchi Kaura)

Deputy Director (Admn)

Tele: 011-23385893

No. I-11013/1/2024-Admn.I (Pt.)  
Government of India  
Press Information Bureau  
(Admn. I Section)  
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Shastri Bhawan,  
New Delhi, Dated | 6.04.2026

**OFFICE ORDER**

Subject: Appointment of Central Assistant Public Information Officer, Central Public Information Officer and First Appellate Authority in PIB (Hqrs) under RTI Act 2005- reg.

In partial modification of this Bureau's order of even number dated 16.03.2026, following officers of Press Information Bureau (Hqrs.) are hereby designated as the CAPIO (Central Assistant Public Information Officer), CPIO (Central Public Information Officer) and FAA (First Appellate Authority) in respect of the subject matters mentioned against their names:-

S.No.	Section	Details of the designated CAPIO	Detail of the designated CPIO	Details of First Appellate Authority
1.	Research Unit	<b>Name:</b> Sh. Ankit Rana <b>Designation:</b> Section Officer <b>Address:</b> Room No. 320, NMC, New Delhi <b>Tele:</b> 011-23488371	<b>Name:</b> Ms. Manupria <b>Designation:</b> Deputy Director <b>Address:</b> Room No. 211, NMC, New Delhi <b>Tele:</b> 011-23488147 <b>Email:</b> manupriya@gov.in	<b>Name:</b> Ms. Himani Sarad <b>Designation:</b> Additional Director General <b>Address:</b> Room No. 203, NMC, New Delhi <b>Tele:</b> 011-23488309 <b>Email:</b> himani.sarad@gov.in

2. This issues with the approval of Competent Authority.

  
(Ruchi Kaura)  
Deputy Director (Admn.)  
Tele: 011- 23384483

Copy to:

1. CAPIOs/CPIOs/FAA in PIB (Hqrs.).
2. All Section/ Units.
3. PPS to Pr.DG/ PPS to ADG (Admn.)
4. MIB [US (Press)/ US (RTI Cell)/ SO (RTI Cell)], Kartavya Bhawan, New Delhi.
5. Senior Technical Director, NIC with a request to upload the current order on the website of PIB.
6. Hindi Section for Hindi Version.
7. Guard File.

सं. 1-11013/1/2024-प्रशा. I(भाग)

भारत सरकार  
पत्र सूचना कार्यालय  
(प्रशा. I अनुभाग)  
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शास्त्री भवन

नई दिल्ली, दिनांक 16.04.2026

कार्यालय आदेश

विषय: पत्र सूचना कार्यालय(मुख्या.) में सूचना के अधिकार अधिनियम 2005 के अंतर्गत केंद्रीय सहायक लोक सूचना अधिकारी, केंद्रीय लोक सूचना अधिकारी और प्रथम अपीलीय प्राधिकारी की नियुक्ति के संबंध में।

इस कार्यालय के दिनांक 16.03.2026 के समसंख्यक आदेश में आंशिक संशोधन करते हुए, पत्र सूचना कार्यालय(मुख्या.) के निम्नलिखित अधिकारियों को उनके नामों के सम्मुख उल्लिखित विषयवस्तु के सापेक्ष सीपीआईओ(केंद्रीय सहायक लोक सूचना अधिकारी), सीपीआईओ(केंद्रीय लोक सूचना अधिकारी) एवं एफएए(प्रथम अपीलीय प्राधिकारी) नामित किया जाता है:-

क्र.सं.	अनुभाग	नामित सीपीआईओ का विवरण	नामित सीपीआईओ का विवरण	नामित प्रथम अपीलीय प्राधिकारी का विवरण
1.	अनुसंधान इकाई	नाम: श्री अंकित राणा पद: अनुभाग अधिकारी पता: कमरा सं 320, राष्ट्रीय मीडिया केंद्र, नई दिल्ली दूर: 011-23488371	नाम: सुश्री मनुप्रिया पद: उप निदेशक पता: कमरा सं 211, राष्ट्रीय मीडिया केंद्र, नई दिल्ली दूर: 011-23488147 ई मेल: manupriya@gov.in	नाम: सुश्री हिमानी शरद पद: अपर महा निदेशक पता: कमरा सं 203, राष्ट्रीय मीडिया केंद्र, नई दिल्ली दूर: 011-23488309 ई मेल: himani.sarad@gov.in

2. इसे सक्षम प्राधिकारी की अनुमति से जारी किया जाता है।

रुचि कौड़।

(रुचि कौड़)

उप निदेशक(प्रशा.)

दूर: 011-23384483

प्रतिलिपि:

1. प्रधान महानिदेशक के प्रधान निजी सचिव/ अपर महानिदेशक के प्रधान निजी सचिव।
2. सीपीआईओस/सीपीआईओस/एफएए पत्र सूचना कार्यालय(मुख्या.)।
3. सभी अनुभाग /इकाइयां।
4. सूचना एवं प्रसारण मंत्रालय [यूएस(प्रेस)/ यूएस(आरटीआई शाखा)/अनुभाग अधिकारी (आरटीआई शाखा)], कर्तव्य भवन, नई दिल्ली।
5. धरिष्ठ तकनीकी निदेशक, एनआईसी से इस आदेश को पत्र सूचना कार्यालय की वेबसाइट पर अपलोड करने के अनुरोध के साथ।
6. गार्ड फाइल।