

(2) Under Secretary, Marketing Division Department of Agriculture and Farm Welfare, New Delhi	- Member;
(3) Under Secretary, Directorate of Marketing and Inspection, Head Office, Faridabad	- Member;
(4) A Group 'A' Officer from an outside office	- Member.

[F. No. 12018/01/2024-M-I]

SHAKUN PARDASANI, Director (Marketing-I)

सूचना और प्रसारण मंत्रालय

नई दिल्ली, 3 सितम्बर, 2024

सा.का.नि. 122.—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा प्रेस सूचना ब्यूरो (मुख्यालय), बहुकार्य कर्मचारीवृन्दभर्ती नियम, 2011, को उन बातों के सिवाय अधिक्रांत करते हुए, जिन्हें ऐसे अधिक्रमण से पूर्व किया गया है या करने का लोप किया गया है, सूचना और प्रसारण मंत्रालय, प्रेस सूचना ब्यूरो (मुख्यालय) में बहुकार्य कर्मचारीवृन्द (समूह 'ग') के पद पर भर्ती की पद्धति का विनियमन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात:-

1. संक्षिप्त नाम और प्रारंभ.-(1) इन नियमों का संक्षिप्त नाम प्रेस सूचना ब्यूरो (मुख्यालय), बहुकार्य कर्मचारीवृन्द (समूह 'ग' पद) भर्ती नियम, 2024 है।

(2) ये राजपत्र में उनके प्रकाशन की तारीख को प्रवृत्त होंगे।

2. लागू होना.- ये नियम इन नियमों से उपाबद्ध अनुसूची के स्तंभ (1) में विनिर्दिष्ट पदों को लागू होंगे।

3. पदों की संख्या, वर्गीकरण और वेतन मैट्रिक्स में स्तर.-उक्त पद की संख्या, उसका वर्गीकरण और वेतन मैट्रिक्स में उसका स्तर वह होगा जो इन नियमों से उपाबद्ध अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट है।

4. भर्ती की पद्धति, आयु-सीमा तथा अर्हताएं आदि.-उक्त पदों पर भर्ती की पद्धति, आयु-सीमा, अर्हताएं तथा उनसे संबंधित अन्य बातें वे होंगी जो उक्त अनुसूची के स्तंभ (5) से स्तंभ (13) में विनिर्दिष्ट हैं।

5. निरर्हता.-वह व्यक्ति, -

(क) जिसने ऐसे व्यक्ति से, जिसका पति या जिसकी पत्नी जीवित हैं; विवाह किया है या विवाह की संविदा की है; या

(ख) जिसने अपने पति या अपनी पत्नी के जीवित रहते हुए किसी व्यक्ति से विवाह किया है या विवाह की संविदा की है

उक्त पद पर नियुक्ति का पात्र नहीं होगा:

परन्तु यदि केन्द्रीय सरकार का यह समाधान हो जाता है कि ऐसा विवाह ऐसे व्यक्ति और विवाह के अन्य पक्षकार पर लागू स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार हैं तो वह किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगी।

6. शिथिल करने की शक्ति.- जहां केन्द्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहां वह उसके लिए जो कारण हैं, उन्हें लेखबद्ध करके तथा इन नियमों के किसी उपबंध को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत, आदेश द्वारा शिथिल कर सकेगी।

7. व्यावृत्ति.-इन नियमों की कोई बात, ऐसे आरक्षणों, आयु-सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केंद्रीय सरकार द्वारा इस संबंध में समय-समय पर जारी किए गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, अन्य पिछड़े वर्ग, भूतपूर्व सैनिकों और अन्य विशेष प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतन मैट्रिक्स में स्तर	चयन अथवा अचयन पद	सीधे भर्ती किए जाने वाले व्यक्तियोंके लिए आयु सीमा	सीधे भर्ती किए जाने वाले व्यक्तियों के लिएअपेक्षितशैक्षिक और अन्य अहर्ताएं
(1)	(2)	(3)	(4)	(5)	(6)	(7)
बहुकार्य कर्मचारीवृन्द	* 117 (2024) * कार्यभार के आधार पर परिवर्तन किया जा सकता है।	साधारण केन्द्रीय सेवा , 'ग' समूह , अराजपत्रित अननुसचिवीय।	वेतन मैट्रिक्स में स्तर 1 -18000.रु) (56900	लागू नहीं होता	18 से 25 वर्ष के बीच। (केन्द्रीय सरकार द्वारा जारी अनुदेशों या आदेशों के अनुसार विभागीय अभ्यर्थियों के लिए ऊपरी आयु-सीमा में 40 वर्ष तक शिथिल की जा सकती है।) टिप्पण आयु :सीमा अवधारित करने के लिए निर्णायक तारीख कर्मचारी चयन आयोग द्वारा विज्ञापित अनुसार होगी।	किसी मान्यता प्राप्त बोर्ड या विश्वविद्यालय से मैट्रिक या समतुल्य।

सीधे भर्ती किए जाने वाले व्यक्तियों के लिए विहित आयु और शैक्षिक अहर्ताएं प्रोन्नत व्यक्तियों की दशा में लागू होंगी या नहीं	परिवीक्षा अवधि , यदि कोई हो	भर्ती की पद्धति: भर्ती सीधे होगीद्वारा या प्रोन्नति द्वारा या प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों द्वारा भरी जाने वाली रिक्तियों का प्रतिशतता	प्रोन्नति या प्रतिनियुक्ति/आमेलन द्वारा भर्ती की दशा में वे श्रेणियां जिनसे प्रोन्नति या प्रतिनियुक्ति/आमेलन किया जाएगा	यदि विभागीय प्रोन्नति समिति है, तो उसकी संरचना	भर्ती करने में किन परिस्थितियों में संघ लोक सेवा आयोग से परामर्श किया जाएगा
(8)	(9)	(10)	(11)	(12)	(13)
लागू नहीं होता	दो वर्ष टिप्पण :यथाविहित परिवीक्षा को सफलतापूर्वक पूरा करने के लिए न्यूनतम दो सप्ताह की अवधि का अनिवार्य प्रवेश प्रशिक्षण करना होगा।	100% सीधी भर्ती	लागू नहीं होता	समूह 'ग'विभागीय प्रोन्नति समिति (पुष्टिके संबंध में विचार करने के लिए) जिसमें निम्नलिखित होंगे: क) निदेशक या संयुक्त प्रशासन) निदेशक), प्रेस सूचना ब्यूरो - अध्यक्ष; ख) उप निदेशक (प्रशासन), प्रेस सूचना ब्यूरो - सदस्य; ग अनुभाग (अधिकारी (प्रेस), सूचना और प्रसारण मंत्रालय - सदस्य।	लागू नहीं होता

[फा. सं. एम-20011/6/2024-प्रेस]

सी. सेंथिल राजन, संयुक्त सचिव

MINISTRY OF INFORMATION AND BROADCASTING

New Delhi, the 3rd September, 2024

G.S.R. 122.—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Press Information Bureau (Headquarters), Multi-Tasking Staff Recruitment Rules, 2011, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Multi Tasking Staff (Group 'C') in Press Information Bureau (Headquarters), Ministry of Information and Broadcasting, namely :-

1. Short title and commencement.- (1) These rules may be called the Press Information Bureau (Headquarters), Multi Tasking Staff (Group 'C') Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application.- These rules shall apply to the posts specified in Column (1) of the Schedule annexed to these rules.

3. Number of posts, classification and level in the pay matrix.- The number of the said post, its classification and level in the pay matrix level attached thereto shall be as specified in Columns (2) to (4) of the said schedule.

4. Methods of recruitment, age-limit and qualifications, etc.- The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in Columns (5) to (13) of the said Schedule.

5. Disqualification.- No person, -

(a) who, has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reason to be recorded in writing, relax any of the provision of these rules with respect to any class or category of persons.

7. Saving.- Nothing in these rules shall affects reservations, relaxation of age-limit, and other concessions required to be provided for the Scheduled Castes, Schedule Tribes, Other Backward Classes, Ex-servicemen and other special category of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Multi Tasking Staff	117* (2024) * Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level I in the Pay Matrix (Rs.18000-56900)	Not applicable	Between 18 and 25 years. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.	Matriculation or equivalent from a recognised Board or University.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Two years Note: There shall be a mandatory induction training of at least two weeks duration for successful completion of the probation as prescribed by the Central Government.	100% direct recruitment	Not applicable	Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of: a) Director or Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member	Not applicable

[F. No. M-20011/6/2024-Press]

C. SENTHIL RAJAN, Jt. Secy.

जल शक्ति मंत्रालय

(जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग)

नई दिल्ली, 10 सितम्बर, 2024

सा.का.नि. 123.— राष्ट्रपति संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, और केंद्रीय जल और शक्ति अनुसंधान स्टेशन, पुणे (प्रशासनिक और लेखा सेवाएं) समूह 'ग' पद भर्ती नियम, 1986 को जहां तक उनका संबंध मुख्य भंडारी के पद से है, उन बातों के सिवाय अधिक्रांत करते हुए, जिन्हें ऐसे अधिक्रमण से पूर्व किया गया है या करने का लोप किया गया है जल शक्ति मंत्रालय जल संसाधन, नदी विकास और गंगा संरक्षण विभाग में केंद्रीय जल और शक्ति अनुसंधान स्टेशन में भंडार पर्यवेक्षक ग्रेड-1 के पद पर भर्ती की पद्धति का विनियमन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात:-

F.No. 22/2/2023-Admn.II
Government of India
Ministry of Information & Broadcasting
Press Information Bureau

‘A’ Wing, Shastri Bhawan, New Delhi.
Dated 4th November, 2024

NOTICE

Amendment of Recruitment Rules (RRs) for posts of Administrative Cadre (Group C) in the Photo Division, PIB, Ministry of Information & Broadcasting.

Recruitment Rules for posts of Administrative Cadre (Group –C) in the Photo Division are proposed to be amended to bring them in consonance with Model Recruitment Rules, various orders & guidelines issued by DoP&T and 7th CPC recommendations.

2. All stakeholders are requested to kindly send their comments, if any on the draft RRs (annexed) via e-mail at adm2.pib@nic.in within 30 days from the date of issue of this Notice.

Encl: As above.



(Shuhaib T)
Deputy Director (Photo Division)
Tel. : 011-23488088

To

All Stakeholders

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TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION (i)
GOVERNMENT OF INDIA
MINISTRY OF INFORMATION AND BROADCASTING

NOTIFICATION

New Delhi, the 2024

GSR____.- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the (i) Photo Division, New Delhi (Group C and D Posts) Recruitment Rules, 1980; (ii) Photo Division's (Staff Car Driver) Recruitment Rules, 2001; and (iii) Photo Division, Ministry of Information and Broadcasting, Multi Tasking Staff (Group 'C' Post) Recruitment Rules, 2014 in so far they relate to the post of Head Clerk, Upper Division Clerk, Store Keeper, Lower Division Clerk, Multi Tasking Staff, Stenographer Grade I, Stenographer Grade II and Staff Car Driver, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Head Clerk, Upper Division Clerk, Store Keeper, Lower Division Clerk, Multi Tasking Staff, Stenographer Grade I, Stenographer Grade II and Staff Car Driver in the Photo Division of the Ministry of Information and Broadcasting, namely :-

1. Short title and commencement.- (1) These rules may be called the Photo Division, Press Information Bureau, Administrative Cadre (Group-C), Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application.- These rules shall apply to the posts specified in Column (1) of the Schedule annexed to these rules.

3. Number of posts, classification and level in the pay matrix.- The number of the said post, its classification and level in the pay matrix level attached thereto shall be as specified in Columns (2) to (4) of the said schedule.

4. Methods of recruitment, age-limit and qualifications, etc.- The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in Columns (5) to (13) of the said Schedule.

5. Disqualification.- No person, -

- (a) who, has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reason to be recorded in writing, relax any of the provision of these rules with respect to any class or category of persons.

7. Saving.- Nothing in these rules shall affects reservations, relaxation of age-limit, and other concessions required to be provided for the Scheduled Castes, Schedule Tribes, Other Backward Classes, Ex-servicemen and other special category of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
1. Head Clerk	02* (2024) * Subject to variation dependent on workload.	General Central Service, Group C, Non-Gazetted, Ministerial.	Level 6 in the Pay Matrix (Rs.35400-112400)	Non-selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Not applicable	By promotion failing which by deputation.	<p>Promotion: Upper Division Clerk and Store Keeper in Level 4 in the Pay Matrix (Rs.25500-81100) in Photo Division with 10 years regular service in the grade.</p> <p>Deputation: 'Officers of the Central Government (or the Central Government/ State Government or Union territories): (a)(i) Holding analogous post on a regular basis in the Ministry of I&B and its Media Units; or (ii) With 10 years service rendered after appointment to the post of UDC (Non-CSCS) on a regular basis in Level 4 in the Pay Matrix (Rs.25500-81100) or equivalent in the Media Units of Ministry of I&B; and (iii) 12th Class or equivalent from a recognized Board or University.</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:</p> <p>a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member</p>	Not applicable

SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
2. Upper Division Clerk	05* (2024) * Subject to variation dependent on workload.	General Central Service, Group C, Non-Gazetted, Ministerial.	Level 4 in the Pay Matrix (Rs.25500-81100)	Non-selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Not applicable	By promotion failing which by deputation/ absorption.	<p>Promotion: Lower Division Clerk in Level 2 in the Pay Matrix (Rs.19900-63200) in Photo Division with 8 years regular service in the grade.</p> <p>Deputation: 'Officers of the Central Government (or the Central Government/ State Government or Union territories): (a)(i) Holding analogous post on a regular basis in the Ministry of I&B and its Media Units; or (ii) With 8 years service rendered after appointment to the post of LDC (Non-CSCS) on a regular basis in Level 2 in the Pay Matrix (Rs.19900-63200) or equivalent in the Media Units of Ministry of I&B; and (iii) 12th Class or equivalent from a recognized Board or University.</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:</p> <p>a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member</p>	Not applicable

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SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
3. Store Keeper	01* (2024) * Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level 4 in the Pay Matrix (Rs.25500-81100)	Non-Selection	Between 18 and 27 years of age. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by Staff Selection Commission.	(i) 12th Class or equivalent qualification from a recognized Board or University. (ii) Two years' experience in handling Scientific/ Photographic Stores and keeping Accounts in a Store or a concern of Central or State Government, autonomous/ statutory organization, PSUs or University or in any Private Organization listed on the stock exchange(s) of India.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
No	Two years for direct recruits. Note for direct recruits: There shall be a mandatory induction training of at least two weeks duration for successful completion of the probation as prescribed by the Central Government..	By promotion failing which by direct recruitment.	Promotion: Lower Division Clerk in Level 2 in the Pay Matrix (Rs.19900-63200) in Photo Division with 8 years regular service in the grade.	Group 'C' Departmental Promotion Committee (for considering promotion & confirmation) consisting of: a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member	Not applicable

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Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
4. Lower Division Clerk	01* (2024) * Subject to variation dependent on workload.	General Central Service, Group C, Non-Gazetted, Ministerial.	Level 2 in the Pay Matrix (Rs.19900-63200)	Not applicable	Between 18 and 27 years of age. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by Staff Selection Commission.	(i) 12 th Class or equivalent from a recognised Board or University. (ii) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Two years. Note: There shall be a mandatory induction training of at least two weeks duration for successful completion of the probation as prescribed by the Central Government.	100% by direct recruitment	Not applicable	Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of: a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member	Not applicable

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Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
5. Multi Tasking Staff	07* (2024) * Subject to variation dependent on workload.	General Central Service, Group C, Non-Gazetted, Non-Ministerial	Level 1 in the Pay Matrix (Rs.18000-56900)	Not applicable	Between 18 and 25 years. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.	Matriculation or equivalent from a recognised Board or University.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Two years. Note: There shall be a mandatory induction training of at least two weeks duration for successful completion of the probation as prescribed by the Central Government.	100% by direct recruitment	Not applicable	Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of: a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member	Not applicable

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Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
6. Stenographer Grade I	01* (2024) * Subject to variation dependent on workload.	General Central Service, Group C, Non-Gazetted, Ministerial.	Level 6 in the Pay Matrix (Rs.35400-112400)	Non-selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Not applicable	By promotion failing which by deputation.	<p>Promotion: Stenographer Grade II in Level 4 in the Pay Matrix (Rs.25500-81100) in Photo Division with 10 years regular service in the grade.</p> <p>Deputation: 'Officers of the Central Government (or the Central Government/ State Government or Union territories): (a)(i) Holding analogous post on a regular basis in the Ministry of I&B and its Media Units; or (ii) With 10 years service rendered after appointment to the post of Stenographer Grade II (Non-CSSS) on a regular basis in Level 4 in the Pay Matrix (Rs.25500-81100) or equivalent in the Media Units of Ministry of I&B; and (iii) 12th Class or equivalent from a recognized Board or University.</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of:</p> <p>a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member</p>	Not applicable

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Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
7. Stenographer Grade II	01* (2024) * Subject to variation dependent on workload.	General Central Service, Group C, Non-Gazetted, Ministerial.	Level 4 in the Pay Matrix (Rs.25500-81100)	Not applicable	Between 18 and 27 years of age. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by Staff Selection Commission.	(i) 12th Class or equivalent qualification from a recognized Board or University. (ii) Skill Test Norms Dictation: 10 minutes @ 80 w.p.m. Transcription: 50 minutes (in English) or 65 minutes (in Hindi) on computer.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Two years. Note: There shall be a mandatory induction training of at least two weeks duration for successful completion of the probation as prescribed by the Central Government.	100% by direct recruitment	Not applicable	Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of: a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member	Not applicable

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Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications if required for direct recruits
1	2	3	4	5	6	7
8. Staff Car Driver	01* (2024) * Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level 2 in the Pay Matrix (Rs.19900-63200)	Not applicable	Between 18 and 25 years. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.	Essential: (i) Possession of a valid driving licence for motor cars. (ii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles.) (iii) Experience of driving a motorcar for at least 3 years.; and (iv) Pass in 10th standard. Desirable: 3 years' service as Home Guard/ Civil Volunteers. Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority. Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	Two years for direct-recruits or re-employed.	100% by Deputation/ Re-employment/ Absorption, failing which by direct recruitment.	<p>Deputation/ Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in Level 1 in the Pay Matrix (Rs.18000-56900) in Photo Division who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars, failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level 1 in the Pay Matrix (Rs.18000-56900) in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column 7.</p> <p>For Ex-Servicemen: Deputation/ Re-Employment: The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/ absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of application.</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:</p> <p>a) Director/ Joint Director (Admn.), Press Information Bureau – Chairman b) Deputy Director (Admn.), Press Information Bureau – Member c) Section Officer (Press), Ministry of Information and Broadcasting – Member</p>	Not applicable

[F. No.: M-26011/7/2021-Press]

(C. Senthil Rajan)
Joint Secretary to the Government of India