

**File No. I-11013/1/2018-Admn.I**  
**GOVERNMENT OF INDIA**  
**PRESS INFORMATION BUREAU**  
**ADMIN I SECTION**

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New Delhi, dated 04.03.2024

**OFFICE ORDER**

**Subject: Appointment of Central Public Information Officers and First Appellate Authority in PIB (HQrs) under RTI Act-regarding.**

In supersession of all the previous orders regarding the appointment of CAPIOS, CPIOs and FAAs, in pursuance of Section 5(1) and 19(1) of the Right to Information Act, 2005, following officers of Press Information Bureau (HQrs.) are hereby designated as the CAPIO ( Central Assistant Public Information Officers), CPIO (Central Public Information Officers) and FAA (First Appellate Authority) in respect of the subject matters mentioned against their name:-

| Sl. No | Sections | Details of the designated CAPIO   | Details of the designated CPIO  | Details of First Appellate Authority   |
|--------|----------|---|---|--|
| 1      | Admn.-I  | <b>Name:</b> Shri Sandeep<br><b>Designation:</b> Section Officer<br><b>Address:</b> Room No. 704-A, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23386043 | <b>Name:</b> Shri Brajesh Godra,<br><b>Designation:</b> Dy. Director  | <b>Name:</b> Shri G. Venkata Subbaiah,<br><b>Designation:</b> Director   |
| 2      | Admn.-II | <b>Name:</b> Shri Himanshu<br><b>Designation:</b> Section Officer<br><b>Address:</b> Room No. 704, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23389694  | <b>Address:</b> Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23383648<br><b>Email:</b> Brajesh.godra@nic.in | <b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23384684<br><b>Email:</b> venkata.Subbaiah98@gov.in |

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| 3  | Admn.-III<br>Section             | <b>Name:</b> Smt. Nalini<br>Ramesh<br><br><b>Designation:</b> Section<br>Officer<br><br><b>Address:</b> Room No. 705,<br>'A' Wing, Shastri Bhawan,<br>New Delhi.<br><br><b>Tele:</b> 011-23382939   |  |  |
| 4  | Budget &<br>Account<br>Section   | <b>Name:</b> Smt. Anju Sethi<br><br><b>Designation:</b> Section<br>Officer<br><br><b>Address:</b> Room No.707-A,<br>'A' Wing Shastri Bhawan,<br>New Delhi<br><br><b>Tele:</b> 011-23385388          | <b>Name:</b> Shri Brajesh<br>Godra,<br><br><b>Designation:</b> Dy.<br>Director<br><br><b>Address:</b> Room No.<br>716, 'A' Wing, Shastri<br>Bhawan, New Delhi.<br><br><b>Tele:</b> 011-23383648<br><br><b>Email:</b><br>Brajesh.godra@nic.in | <b>Name:</b> Shri G.<br>Venkata Subbaiah,<br><br><b>Designation:</b><br>Director<br><br><b>Address:</b> Room No.<br>714, 'A' Wing, Shastri<br>Bhawan, New Delhi.<br><br><b>Tele:</b> 011-23384684<br><br><b>Email:</b> venkata.<br>Subbaiah98@gov.in |
| 5. | Cash                             | <b>Name:</b> Smt. Esa Dutta<br><br><b>Designation:</b> Section<br>Officer<br><br><b>Address:</b> Room No.705 A,<br>'A' Wing Shastri Bhawan,<br>New Delhi<br><br><b>Tele:</b> 23389396               |  |  |
| 6. | Office<br>Automatio<br>n Section | <b>Name:</b> Shri Navneet<br>Tikania<br><br><b>Designation:</b> Section<br>Officer<br><br><b>Address:</b> Room No.008 A,<br>'A' Wing Shastri Bhawan,<br>New Delhi<br><br><b>Tele:</b> 011- 23382103 |  |  |

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| 7.  | General Section                                     | <b>Name:</b> Shri Rahul Thakran<br><b>Designation:</b> Section Officer<br><b>Address:</b> Room No.707- A, 'A' Wing Shastri Bhawan, New Delhi<br><b>Tele:</b> 011-23382302  |   |  |
| 8.  | Vigilance Section                                   | <b>Name:</b> Smt. Ajitha Ravindran<br><b>Designation:</b> Section Officer,<br><b>Address:</b> Room No. 703-B, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23381137                                  | <b>Name:</b> Shri Brajesh Godra,<br><b>Designation:</b> Dy. Director<br><b>Address:</b> Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23383648<br><b>Email:</b> Brajesh.godra@nic.in | <b>Name:</b> Shri G. Venkata Subbaiah,<br><b>Designation:</b> Director<br><b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23384684<br><b>Email:</b> venkata.Subbaiah98@gov.in |
| 9.  | PMS Work related to circulation verification of RNI | <b>Name:</b> Shri Parmeet Singh Khurana<br><b>Designation:</b> Section Officer<br><b>Address:</b> Room No.706, 'A' Wing Shastri Bhawan, New Delhi<br><b>Tele:</b> 011-23382954                                   |   |  |
| 10. | Official Language Unit                              | <b>Name:</b> Shri Pradeep Kumar<br><b>Designation:</b> Assistant Director<br><b>Address:</b> Room No. 715 Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23386776<br><b>Email:</b> Pradeep.kumar.84@gov.in |   |  |

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| 11. | NMC and Press Facilities | <b>Name:</b> Shri Bharat Bhushan<br><b>Designation:</b> Section Officer<br><b>Address:</b> Room No. 220, NMC, New Delhi<br><b>Tele:</b> 011-23488371               | <b>Name:</b> Shri Brajesh Godra,<br><b>Designation:</b> Dy. Director  | <b>Name:</b> Shri G. Venkata Subbaiah,<br><b>Designation:</b> Director   |
| 12. | Photo Division           | <b>Name:</b> Shri Himanshu<br><b>Designation:</b> Section Officer<br><b>Address:</b> Room No.704, 'A' Wing, Shastri Bhawan, New Delhi<br><b>Tele:</b> 011-23389694 | <b>Address:</b> Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23383648<br><b>Email:</b> Brajesh.godra@nic.in | <b>Address:</b> Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23384684<br><b>Email:</b> venkata.Subbaiah98@gov.in |

| Sl. No | Units | Details of the designated CPIO  | Details of First Appellate Authority  |
|--------|-------|---|---|
| 13     | DPS   | <b>Name:</b> Shri Anubhav Singh<br><b>Designation:</b> Deputy Director<br><b>Address:</b> Room No. 114, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23388095<br><b>Email:</b> Anubhav.singh@nic.in | <b>Name:</b> Shri Kripa Shankar Yadav<br><b>Designation:</b> Additional Director General<br><b>Address:</b> Room No. 112 A, 'A' Wing, Shastri Bhawan, New Delhi.<br><b>Tele:</b> 011-23488364<br><b>Email:</b> kripay@gmail.com |



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| 14 | PM Unit           | <b>Name:</b> Ms. Vandana Jatav   | <b>Name:</b> Shri Dhiraj Singh <b>Designation:</b> Additional Director General<br><b>Address:</b> Room No.204, NMC, New Delhi<br><b>Tele:</b> 011-23488313<br>Email: Dhiraj.s70@gov.in    |
|    | Feedback Unit     | <b>Designation:</b> Deputy Director  |   |
|    | New India Sanchar | <b>Address:</b> Room No.214, NMC, New Delhi<br><b>Tele:</b><br>Email: drvandanajatav@gov.in  |   |
| 15 | Social Media Cell | <b>Name:</b> Shri Saurabh Singh<br><b>Designation:</b> Joint Director<br><b>Address:</b> Room No. 213, NMC New Delhi<br><b>Tele:</b> 011-23488013<br>Email: Saurabh.singh25@gov.in | <b>Name:</b> Shri Alok Mishra<br><b>Designation:</b> Additional Director General<br><b>Address:</b> Room No.203, NMC, New Delhi<br><b>Tele:</b> 011-23488309<br>Email: amishra.edu@nic.in |
|    | Fact Check Unit   |  |   |

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| 16 | Urdu Unit and Hindi Unit | <b>Name:</b> Shri Shahbaz Hasibi<br><b>Designation:</b> Media & Communication Officer<br><b>Address:</b> Room No.02, NMC, New Delhi<br><b>Tele:</b> 011-23488312<br>Email: <a href="mailto:Shahbaz.hasibi@nic.in">Shahbaz.hasibi@nic.in</a> | <b>Name:</b> Sh. Manish Gautam<br><b>Designation:</b> Director<br><b>Address:</b> Room No.205, NMC, New Delhi<br><b>Tele:</b> 011-23488061<br>Email: Gautam.manish@gov.in |
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2. In case of absence of any of the above officers on account of leave, training, official duty, tour etc, the link of that APIO/CPIO/FAA will automatically be designated to the link officer or the officer next in line under the regular incumbent for that duration.
3. In case of subsequent changes in work allocation/transfer/postings of the officer, the new incumbent will automatically be designated as the APIO/CPIO/FAA of the work under him.
4. For the work regarding publicity, the concerned M&CO/AD/DD will be designated as the CPIO and the concerned Director/ADG will be designated as the FAA in subject matters of Media and Communication works of various Ministries pertaining to them.
5. This issues with the approval of Competent Authority.

*Sandeep*  
04/03

**(Sandeep)**

Section Officer (Admn.1)

Tele: 011-23386043

Copy to:

1. CAPIOs/CPIOs/ FAAs in PIB (Hqrs).
2. All Section / Units.
3. PPS to Pr.DG/PPS to DG (Admn.)/PPS to DG (Estt.)/PA to DDG(A).
4. MIB [US (Press)/SO (RTI Cell)]
5. Senior Technical Director, NIC with a request to upload the current order on the website of PIB.
6. Guard File