Office Order

Subject: Appointment of Central Public Information Officers and First Appellate Authority in PIB (HQrs) under RTI Act-regarding.

In supersession of all the previous orders related to the appointment of CAPIOs, CPIOs and FAAs and in pursuance of Section 5(1) and 19(1) of the Right to Information Act, 2005, following officers of Press Information Bureau (HQrs.) are hereby designated as the CAPIO (Central Assistant Public Information Officers), CPIO (Central Public Information Officers) and FAA (First Appellate Authority) in respect of the subject matters mentioned against their name:-

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Sections</th>
<th>Details of the designated CAPIO</th>
<th>Details of the designated CPIO</th>
<th>Details of First Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Admin.-I</td>
<td>Name: Shri Sandeep Designation: Section Officer Address: Room No. 704-A, 'A' Wing, Shastri Bhawan, New Delhi. Tele: 011-23386043</td>
<td>Name: Shri Brajesh Godra, Designation: Dy. Director Address: Room No. 716, 'A' Wing, Shastri Bhawan, New Delhi. Tele: 011-23383648 Email:<a href="mailto:Brajesh.godra@nic.in">Brajesh.godra@nic.in</a></td>
<td>Name: Shri N. Sanatomba Singh. Designation: Joint Director Address: Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi. Tele: 011-23384684 Email: <a href="mailto:ns.singh@nic.in">ns.singh@nic.in</a></td>
</tr>
<tr>
<td>2</td>
<td>Admin.-II</td>
<td>Name: Shri Himanshu Designation: Section Officer Address: Room No. 704, 'A' Wing, Shastri Bhawan, New Delhi. Tele: 011-23389694</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Admin.-III Section</td>
<td>Name: Smt. Nalini Ramesh Designation: Section Officer Address: Room No. 705, 'A' Wing, Shastri Bhawan, New Delhi. Tele: 011-23382939</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 4 | Budget & Account Section | Name: Smt. Anju Sethi  
Designation: Section Officer  
Address: Room No.707-A,  
'A' Wing Shastri Bhawan,  
New Delhi  
Tel: 011-23385388 |
|---|---|---|
| 5 | Cash | Name: Shri Navneet Tikania  
Designation: Section Officer  
Address: Room No.008 A,  
'A' Wing Shastri Bhawan,  
New Delhi  
Tel: 011-23382103 |
| 6 | Office Automation Section | Name: Shri N. Sanatomba Singh  
Designation: Joint Director  
Address: Room No. 714, 'A' Wing, Shastri Bhawan,  
New Delhi  
Tel: 011-23384684  
Email: ns.singh@nic.in |
| 7 | General Section | Name: Shri Rahul Thakran  
Designation: Section Officer  
Address: Room No.707- A,  
'A' Wing Shastri Bhawan,  
New Delhi  
Tel: 011-23382302 |
| 8 | Vigilance Section | Name: Shri Brajesh Godra,  
Designation: Dy. Director  
Address: Room No. 716,  
'A' Wing, Shastri Bhawan,  
New Delhi  
Tel: 011-23383648  
Email: brajesh.godra@nic.in |
| 9 | PMS/Work related to circulation verification of RNI | Name: Smt. Ajitha Ravindran  
Designation: Section Officer,  
Address: Room No. 703-B,  
'A' Wing, Shastri Bhawan,  
New Delhi  
Tel: 011-23381137 |
| 10 | Press Facilities | Name: Shri Parmeet Singh Khurana  
Designation: Section Officer  
Address: Room No. 220,  
NMC, New Delhi  
Tel: 011-23488371 |
<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Units</th>
<th>Details of the designated CPIO</th>
<th>Details of First Appellate Authority</th>
</tr>
</thead>
</table>
| 13     | DPS              | Name: Shri Kapgoli Vualzung  
**Designation:** Section Officer  
**Address:** Room No. 708, 'A' Wing, Shastri Bhawan, New Delhi  
**Tele:** 011-23384013  
**Email:** kapgouli.vualzung@gov.in | Name: Shri N. Sanatomba Singh  
**Designation:** Joint Director  
**Address:** Room No. 714, 'A' Wing, Shastri Bhawan, New Delhi  
**Tele:** 011-23384684  
**Email:** ns.singh@nic.in |
| 14     | PM Unit          | Name: Ms. Vandana Jatav  
**Designation:** Deputy Director  
**Address:** Room No. 214, NMC, New Delhi  
**Tele:**  
**Email:** drvandanajatav@gov.in | Name: Shri Dhiraj Singh  
**Designation:** Additional Director General  
**Address:** Room No. 204, NMC, New Delhi  
**Tele:** 011-23488313  
**Email:** Dhiraj.s70@gov.in |
|        | Feedback Unit    | Name: Ms. Sheetal Angral  
**Designation:** Assistant Director  
**Address:** Room No. 210, NMC New Delhi  
**Tele:**  
**Email:** sheetal.angral1992@plb.gov.in | Name: Shri Saurabh Singh  
**Designation:** Joint Director  
**Address:** Room No. 213, NMC New Delhi  
**Tele:** 011-23488013  
**Email:** Saurabh.singh25@gov.in |
2. In case of absence of any of the above officers on account of leave, training, official duty, tour etc, the link of that APIO/CPIO/FAA will automatically be designated to the link officer or the officer next in line under the regular incumbent for that duration.

3. In case of subsequent changes in work allocation/transfer/postings of the officer, the new incumbent will automatically be designated as the APIO/CPIO/FAA of the work under him.

4. For the work regarding publicity, the concerned M&CO/AD/DD will be designated as the CPIO and the concerned Director/ADG will be designated as the FAA in subject matters of Media and Communication works of various Ministries pertaining to them.

5. This issues with the approval of Competent Authority.

(Brajesh Godra)
Deputy Director (Admn)/CPIO
Tele: 011-23383648

Copy to:

1. CAPIOS/CPIOs/ FAA in PIB (Hqrs).
2. All Section / Units.  
3. PPS to Pr.DG/PPS to DG (Admn.)/PPS to DG (Estt.)/PA to ADG (Admn).
5. Senior Technical Director, NIC with a request to upload the current order on the website of PIB.
6. Guard File