

F.No. 22/2/2023-Admn.II  
Government of India  
Ministry of Information & Broadcasting  
Press Information Bureau

'A' Wing, Shastri Bhawan, New Delhi.  
Dated 28<sup>th</sup> May, 2024

**NOTICE**

**Amendment of Recruitment Rules for Group C posts of Store Keeper & Staff Car Driver in the Photo Division of the Ministry of Information & Broadcasting.**

Recruitment Rules for Group C posts of Store Keeper & Staff Car Driver in the Photo Division are proposed to be amended to bring them in consonance with Model Recruitment Rules issued by DoP&T and 7<sup>th</sup> CPC recommendations. Draft RRs are annexed.

2. The stakeholders are requested to kindly send their comments on the draft RRs for the said posts via e-mail at [adm2.pib@nic.in](mailto:adm2.pib@nic.in) within 30 days from the date of issue of this Notice.

Encl: As above.



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Deputy Director (Photo Division)  
Tel. : 011-23389694

To

All Stakeholders

(14)

**DRAFT**

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART \_\_\_ SECTION \_\_\_]  
GOVERNMENT OF INDIA  
MINISTRY OF INFORMATION AND BROADCASTING

**NOTIFICATION**

New Delhi, dated.....

GSR\_\_\_ - In exercise of the powers conferred by the provision to article 309 of the Constitution, and in supersession of the (i) Photo Division, New Delhi (Group C and D Posts) Recruitment Rules, 1980 and (ii) Photo Division's (Staff Car Driver) Recruitment Rules, 2001 except as respects things done or omitted to have been done before such supersession, the President hereby makes the following rules to regulate the conditions of service relating to Group C posts of Store Keeper and Staff Car Driver in the Photo Division of the Ministry of Information & Broadcasting, namely :-

**1. Short title and commencement** - (1) These rules may be called the Photo Division, Press Information Bureau, Store Keeper and Staff Car Driver, Group 'C' posts Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Application** – These rules shall apply to the posts specified in Column (1) the Scheduled annexed hereto.

**3. Number of posts, classification and pay band and grade pay or pay scale** - The number of the said post, its classification and the pay matrix level attached thereto shall be as specified in Columns (2) to (4) of the schedule annexed hereto.

**4. Methods of recruitment, age limit and qualification, etc** - The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in Columns (5) to (13) of the said Schedule.

**5. Disqualification** - No person,

- (a) who, has entered into or contracted a marriage with a person having a spouse living ; or  
(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**6. Power to relax** - Where the Central Government is of the opinion that it is necessary or expedient to do so , it may, by order, for reason to be recorded in writing, relax any of the provision of these rules with respect to any class or category of persons.

**7. Saving** - Nothing in these rules shall affects reservations, relaxation of age limit, and other concessions required to be provided for the Scheduled Caste, Schedule Tribes, Other Backgrounds Classes, Ex-servicemen and Other Special Category of persons, in accordance with the Orders issued by Central Government from time to time in this regard.

**Draft Recruitment Rules for the post of Store Keeper, Group C, Non-Gazetted, Ministerial in the Pay Matrix Level 4 (Rs. 25500-81100) in Photo Division, PIB**  
**SCHEDULE**

Name of post	No. of posts	Classification	Pay Matrix Level	Whether selection post or non-selection?	Age limit for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Store Keeper	01* (2024) * Subject to variation dependent on workload	General Central Service, Group 'C', Non-Gazetted, Ministerial	Pay Matrix Level 4 (Rs.25500-81100)	Non-selection	Between 18 and 27 years (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). The crucial date for determining the age-limit shall be as advertised by the Staff Selection Commission.	(i) 12th Pass from a recognized Board/ University. (ii) Two year experience in handling Scientific/ Photographic Stores and keeping Accounts in a Store or a concern of Central or State Government, autonomous/ statutory organization, PSUs or University or in any Private Organization listed on the stock exchange(s) of India.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion, deputation or absorption, grades from which promotion /deputation/absorption to be made.	Does a DPC exist? What is its composition?	Circumstances in which UPSC is to be consulted in making recruitment.
8	9	10	11	12	13
No	Two years for direct recruits; Nil for promotees.	Promotion failing which by direct recruitment.	From amongst Lower Division Clerk in the Photo Division with at least 8 years regular service in the grade.  Deputation/ Absorption: Officers under the Central Government: (a) (i) holding analogous posts on regular basis in the parent cadre/ department, and (b) Possessing the qualifications and experience prescribed for direct recruits in Col. 7. Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed 3 years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.	Group 'C' Departmental Promotion Committee:  a) Director (Admn.), PIB – Chairman b) Dy. Director (Admn.), PIB – Member c) Section Officer (Admn.), PIB – Member	Not applicable



**Draft Recruitment Rules for the post of Staff Car Driver, Group C, Non-Gazetted, Non-Ministerial in the Pay Matrix Level 2 (Rs. 19900-63200) in Photo Division, PIB**

**SCHEDULE**

Name of post	No. of posts	Classification	Pay Matrix Level	Whether selection post or non-selection?	Age limit for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Staff Car Driver	01* (2024) * Subject to variation dependent on workload	General Central Service, Group 'C', Non-Gazetted, Ministerial	Pay Matrix Level 2 (Rs.19900-63200)	Not applicable	Not exceeding 25 years. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Anadaman& Nicobar Islands of Lakshadweep). In case of recruitment made through the Employment Exchange the crucial date for determining the age limit shall be the last date upto which Employment Exchange is asked to submit the names.	Essential: (i) Possession of a valid driving licence for motor cars. (ii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles.) (iii) Experience of driving a motorcar for at least 3 years.; and (iv) Pass in 10th standard. Desirable: 3 years' service as Home Guard/ Civil Volunteers. Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority. Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion, deputation or absorption, grades from which promotion /deputation/absorption to be made.	Does a DPC exist? What is its composition?	Circumstances in which UPSC is to be consulted in making recruitment.
8	9	10	11	12	13
Not applicable	Two years for direct-recruits or re-employed.	100% by Deputation/ Re-employment/absorption, failing which by direct recruitment.	<p>Deputation/Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in Pay Matrix Level 1 (Rs.18000-56900) in Photo Division who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Pay Matrix Level 1 (Rs.18000-56900) in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column 7.</p> <p>For Ex-Servicemen: Deputation/ re-employment: The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment. Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/ absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of application.</p>	<p>Group 'C' Departmental Promotion Committee:</p> <p>a) Director (Admn.), PIB – Chairman b) Dy. Director (Admn.), PIB – Member c) Section Officer (Admn.), PIB – Member</p>	Not applicable