

SHEYPHALI B SHARAN ADDITIONAL DIRECTOR GENERAL [MEDIA&COMMUNICATIONS] GOVERNMENT OF INDIA (ELECTION COMMISSION)	GOVERNMENT OF INDIA PRESS INFORMATION BUREAU SHASTRI BHAVAN NEW DELHI
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Dated: 5th March, 2021

CIRCULAR

Sub: On-line System for submission of Application for issuance of ECI's "Authority Letter" to Media persons for coverage of General Elections to State Legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal and Puducherry.

Sir/Madam,

Applications are invited from Delhi-based Media persons for ECI's "Authority Letter" for coverage of Polling and Counting during General Elections to the State Legislative Assemblies of Assam, Kerala, Tamil Nadu, West Bengal and Puducherry, 2021.

The polling will be held in three phases for the Legislative Assembly of Assam i.e. on 27.03.2021, 01.04.2021 and 06.04.2021 and in eight phases for the Legislative Assembly of West Bengal i.e. 27.03.2021, 01.04.2021, 06.04.2021, 10.04.2021, 17.04.2021, 22.04.2021, 26.04.2021 and 29.04.2021. The Legislative Assemblies of Kerala, Tamil Nadu & Puducherry will have single phase of Polling on 06.04.2021. The counting of votes in all States will take place on 02.05.2021.

- a. **FOR DELHI BASED PIB ACCREDITED CORRESPONDENTS & CAMERAPERSONS**

Delhi-based PIB accredited correspondents/camerapersons (**both Indian and foreign media persons**) are requested to fill up their form online by following steps:

1. **Please visit website- <http://pib.nic.in/election>**
2. Log on by user ID and password you have created for PIB accreditation.
3. In case you forget your password or user ID then click the link given below the login box to recover these. **Do not create new user ID or password in any case.**
4. Application form with your full particulars will appear with your photo.
5. Select the “**State**” for which Authority letter is required for polling or counting or both
6. See the preview of your form. If it is not ok , make correction.
7. Click Submit Tab to finally submit the form.
8. A declaration form will appear, check “I Agree” Box and then press “Submit” Button
9. Finally, **take a Print out of the Application form** submitted on-line and after duly signing and getting endorsed from Editor/ Chief of Bureau submit the Application Form along with **TWO Stamp Size Photographs** , to the undersigned in the Room No. 109, National Media Centre (NMC), New Delhi .

India-based PIB Accredited Foreign correspondents/camerapersons are requested to follow the above stated procedure (a) (Point 1 to 9) on-line and route their Printed on-line application to the undersigned through Publicity Division of MEA along with Two Stamp Size photographs, a photo copy of Passport and relevant pages of J-Visa showing its validity date etc.

- b. **For Delhi based Non-PIB Accredited Journalists** , who are on the regular pay roll of the media organizations based in Delhi also requested to fill up their application Form online by following steps :

1. **Please visit website- <http://pib.nic.in/election>**
2. If you have not registered yourself in PIB Accreditation System before then **Select Link for given New User to Create User ID and Password** else log on by User ID and password you have.
3. In “Create New User option” a Registration Form will appear, fill this form to create User ID and password.
4. Log on by user ID and password you have created for yourself.
5. General information form will appear, fill the form and press Save & Next button. In this form select city option is mandatory for all Non-PIB Accredited applicants.
6. Address form will appear, fill the form and press Save & Next button. In this form
7. Select “**State**” for which Authority letter are required for polling or counting or for both.
8. See the preview of your form if it is not ok make correction.

9. Click Submit Tab to finally submit the form.
10. A declaration form will appear, check “I Agree” Box and then press “Submit” Button.
11. **The filling of the form need not be at one go. The save feature shall ensure that partially filled form is saved and may be edited later. But once you will press Submit button the form will be locked and it cannot be edited.**
12. Finally, take a Print out of the Application form submitted on-line and after duly signing and getting endorsed from Editor/ Chief of Bureau submit the Application Form along with **THREE Stamp Size Photographs** , to the undersigned in the Room No. 109, National Media Centre (NMC), New Delhi .

The Authority Letters to Delhi based Non- Accredited media persons will be issued only after obtaining necessary security clearance. In view of this, the non Accredited journalists in this category may submit their applications online and deposit their online filed application forms immediately so that necessary security clearance is obtained well in time.

(c) All application forms duly signed and endorsed by the Editor/ Chief of Bureau should reach the undersigned latest by 5.00 p.m on working days til 18 .03.2021 initially.

Important: (i) Media persons (electronic & print) based/working outside Delhi and those deployed by media organizations for covering polling/ counting day **Authority Slips - should apply to the Chief Electoral Officers of respective States.**

(ii) It is clarified to all concerned that authority letter to enter a “Counting Centre” is not an authority to enter a “Counting Hall”. Access to Counting Hall will be governed by instructions issued Vide Commission’s letter No. 491/CNTG/MCS/99.

(For any technical help , Please Contact at 23386489)

Yours sincerely,

(Sheyphali B Sharan)

1. All Editors/Chiefs of Bureau of both print and electronic media & News Agencies
2. All Accredited Correspondents/Camerapersons
3. DG (News) Doordarshan/All India Radio
4. JS, XP Division, MEA
5. Director, Photo Division, Soochna Bhavan, New Delhi

