

No.F.5/2/2019-GS
Government of India
Press Information Bureau
(General Section)

Room No. 707, 'A' Wing,
Shastri Bhawan, New Delhi
Dated : 27.10.2020

TENDER NOTICE

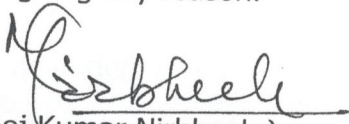
Subject : Annual Rate Contract for Dry Cleaning / Washing of Woolen Carpets, Sofa-sets, Cushioned Chairs, Curtain, Blinds etc. in Press Information Bureau (Hqrs.) at Shastri Bhawan and National Media Centre, 7-E, Raisina Road, New Delhi.

Press Information Bureau is interested to enter into Annual Rate Contract for Dry Cleaning / Washing of Woolen Carpets, Sofa-sets, Cushioned Chairs, Curtain, Blinds etc. in Press Information Bureau (Hqrs.) at Shastri Bhawan and National Media Centre, 7-E, Raisina Road, New Delhi. In case interested, parties are requested to quote their rates in sealed cover for the item (Dry Cleaning of Items), immediately so as to reach the Assistant Director (Admn.), Press Information Bureau (Hqrs.), Room No. 221, 2nd Floor, National Media Centre, 7-E, Raisina Road, New Delhi – 110 001 on or before 3rd November, 2020 (Tuesday) by 3.00 PM. The quotation will be opened on the same day at 3.30 P.M. in Room No. 221, NMC, New Delhi – 01 in the presence of interested bidders. The quotation may be addressed to Shri R.K. Pillai, Assistant Director (Admn.), Press Information Bureau (Hqrs.), Room No. 221, 2nd Floor, National Media Centre, 7-E, Raisina Road, New Delhi - 01.

2. The list of items to be dry cleaned in PIB (Hqrs.) is as under :-

S. No.	Items
1.	Carpet
2.	Sofa Set
3.	Chair
4.	Curtain
5.	Vertical Blinds
6.	Cushion
7.	Sofa Loose cover
8.	Towel
9.	Bed Sheet
10.	Pillow Cover
11.	Car Seat Cover
12.	Chair Cover
13.	Carpet Pasting

3. The terms and conditions will be as follows : -
 - i) The workers of the firm should be available on telephone calls on all working days and holidays depending upon exigency of work.
 - ii) On urgent requirement, Contractor will have to provide services even on holidays / Saturday / Sunday at the required site. Negligence on this account may lead to penal action against the Contractor for termination of the contract as deemed fit by the Bureau.
 - iii) The responsible staff should make the arrangements and contractor will be responsible for the conduct / integrity of the staff / staffs deployed by him and the safety & Security of the office equipments / machinery. Any loss to the property of the Bureau due to the negligence of the Contractor's staff will be recovered from the Contractor's account.
 - iv) The contract will be valid for a period of one year and can be curtailed / extended further for two years on the same rates, terms & conditions on the basis of satisfactory performance of the firm.
4. In case of any dispute, the decision of the Competent Authority, PIB will be final and binding.
5. The competent authority reserves the right to cancel the contract / part of contract at any time without assigning any reason thereof.
6. The undersigned reserves the right to accept or reject all or any quotations or terminate the contract at any time without assigning any reason.


(Manoj Kumar Nirbheek)
Deputy Director (GS)
Tele. No. 2338 2558

Hindi version follows

To

1. NIC, PIB, Shastri Bhawan with the request for posting the tender document on PIB's Website.
2. Central Public Procurement Portal website.